



## Privacy Statement

Wegman BV is responsible for the processing of personal data as shown in this privacy statement. This Privacy Statement applies to all our websites: [www.wegman.nl](http://www.wegman.nl), [www.wegmanvalves.eu](http://www.wegmanvalves.eu),

### Contact details.

Wegman BV

Texasdreef 10

3565 CL Utrecht

Telephone +31 (0)30 - 2634005

Email: [info@wegman.nl](mailto:info@wegman.nl)

### Personal data that we process.

Wegman BV processes your personal data because you use our services and / or because you provide them yourself. Below you will find an overview of the personal data that we process.

- First- and last name
- Company name
- Address details (business)
- Telephone numbers (business)
- E-mailaddress (business)
- Function
- IBAN bank account number (business)
- Other personal data that you actively provide in correspondence and by telephone

### Special and / or sensitive personal data that we process.

Our website and / or service does not intend to collect data about website visitors who are younger than 16 years. However, we can not check whether a visitor is younger than 16 years old. We encourage parents to be involved in the online activities of their children, in order to prevent data about children being collected without parental consent. If you are convinced that we have collected personal information about a minor without this consent, please contact us at [info@wegman.nl](mailto:info@wegman.nl), then we will delete this information.



### **For what purpose and on what basis we process personal data.**

Wegman BV processes your personal data on the basis of an agreement or permission for the following purposes:

- Sending invoices and handling your payments,
- Sending our newsletters.
- You can call or e-mail if necessary to carry out our services,
- Inform you about changes to our services and products.

### **Automated decision-making.**

Wegman BV does not make decisions based on automated processing on matters that can have (significant) consequences for persons. These are decisions that are taken by computer programs or systems, without a person (for example an employee of Wegman BV) sitting in between.

### **How long we store personal data.**

Wegman BV does not store your personal data for longer than is strictly necessary to realize the purposes for which your data is collected. We use the following retention periods for the following (categories) of personal data:

Category personal data	Storage period	Reason
Customer administration	7 years	Agreement
Financial administration	7 years	Legal term

### **Sharing personal data with third parties.**

Wegman BV may share your personal data with various third parties if this is necessary for the execution of the agreement and to comply with any legal obligation. We only do this with your express permission. With companies that process your data in our order, we conclude a processor agreement to ensure the same level of security and confidentiality of your data. Wemakecontent BV remains responsible for these processing operations.

### **Cookies, or similar techniques, that we use.**

Wegman BV only uses technical and functional cookies. And analytical cookies that do not infringe your privacy. A cookie is a small text file that is stored on your computer, tablet or smartphone when you first visit this website. The cookies we use are necessary for the technical operation of the website and your ease of use. They ensure that the website works properly and remember, for example, your preferences. We can also optimize our website with this. You can opt out of cookies by setting your internet browser



so that it does not store cookies anymore. In addition, you can also delete all information previously saved via the settings of your browser.

### **View, modify or delete data.**

You have the right to view, correct or delete your personal data. In addition, you have the right to withdraw your consent to the data processing or to object to the processing of your personal data by Wegman BV and you have the right to data portability. This means that you can submit a request to us to send the personal information we have in your computer file to you or another organization mentioned by you. You can send a request for access, correction, deletion, data transfer of your personal data or request for withdrawal of your consent or objection to the processing of your personal data to [info@wegman.nl](mailto:info@wegman.nl).

To ensure that the request for access has been made by you, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and citizen service number (BSN) black in this copy. This is to protect your privacy. We respond as quickly as possible, but within four weeks, at your request. Wegman BV also wishes to point out that you have the opportunity to submit a complaint to the national supervisory authority, the Dutch Data Protection Authority. This can be done via the following link: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

### **How we protect personal data.**

Wegman BV takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you have the impression that your data is not properly secured or there are indications of abuse, please contact us at [info@wegman.nl](mailto:info@wegman.nl)

\*\*\*\*\*